

THE BOOKHAMS RESIDENTS' ASSOCIATION

Company Limited by Guarantee - Number 10053863

Agenda/Updates for the Committee Meeting to be held on

Monday 7th June 2021 at 7.30 pm (via Video Call)

In Attendance: Peter Seaward (chair), John Howarth, Les Huett, Carolyn Elson, Nick Forrer, Andrew Freeman, Julia Dickinson, Andrew Matthews, Michael Agius, Margaret Lawson, Paul Kennedy, Geoff Tranter, Dan Coffin, Richard Davey, Monica Weller,

Invited Councillors: Cllr. Clare Curran, Cllr. Richard Moyses,

Apologies: Chris Pullan, Frances Fancourt, Cllr. Roger Adams, Diane Poole, David Cox OBE, Keith Francis, Cllr. Sarah Chambers, Nigel Smith, Michael Lowes, David Smith, Michelle Smith, Cllr. Elizabeth Daly, Cllr. Nancy Goodacre, Cllr. James Chambers, Martin Hollins, Luke Tye, John Allen

1 MINUTES OF THE LAST MEETING

1.1 The minutes of the last meeting were accepted as an accurate record.

2 MATTERS ARISING & ACTIONS

There were no matters arising not elsewhere on the agenda.

3 CORRESPONDENCE

3.1 **Rectory Lane:** There has been a series of emails regarding the safety of Rectory Lane and whether anything is planned to improve matters. In short, the best solution, as advanced by Michael Agius a number of years ago was to purchase adjoining land and to widen the road. This still could come to fruition but the cost would be in the region of £400k or higher.

3.2 **Little Bookham Street:** Discussions have taken place regarding speeding traffic in Little Bookham Street. This follows work carried out by Surrey Police and SCC Highways after complaints were raised by residents in Little Bookham Street. Speeding surveys were done by Surrey Police and at a recent meeting with Highways, Surrey Police, local residents and the BRA it was agreed that two vehicle activated signs (VAS) would be installed to help curb speeding. SCC agreed to fund one VAS and the BRA was asked to submit a Community CIL application for the other (cost for one VAS is around £3,000).

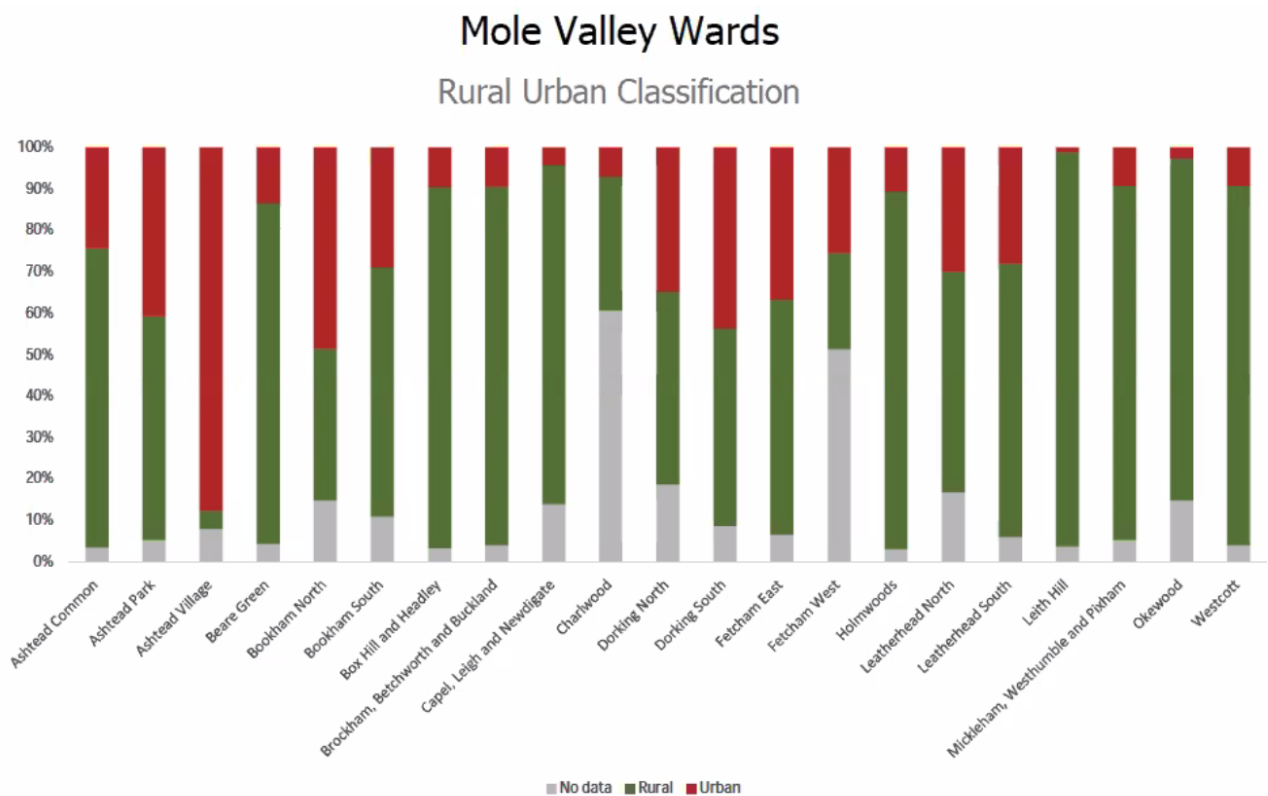
4 MANAGEMENT GROUP (Finance, Secretariat)

4.1 **Company Secretary Report:** John Howarth reported that Cllr/Nancy Goodacre would soon be appointed as a director of The Bookhams' Residents Association, replacing Simon Edge.

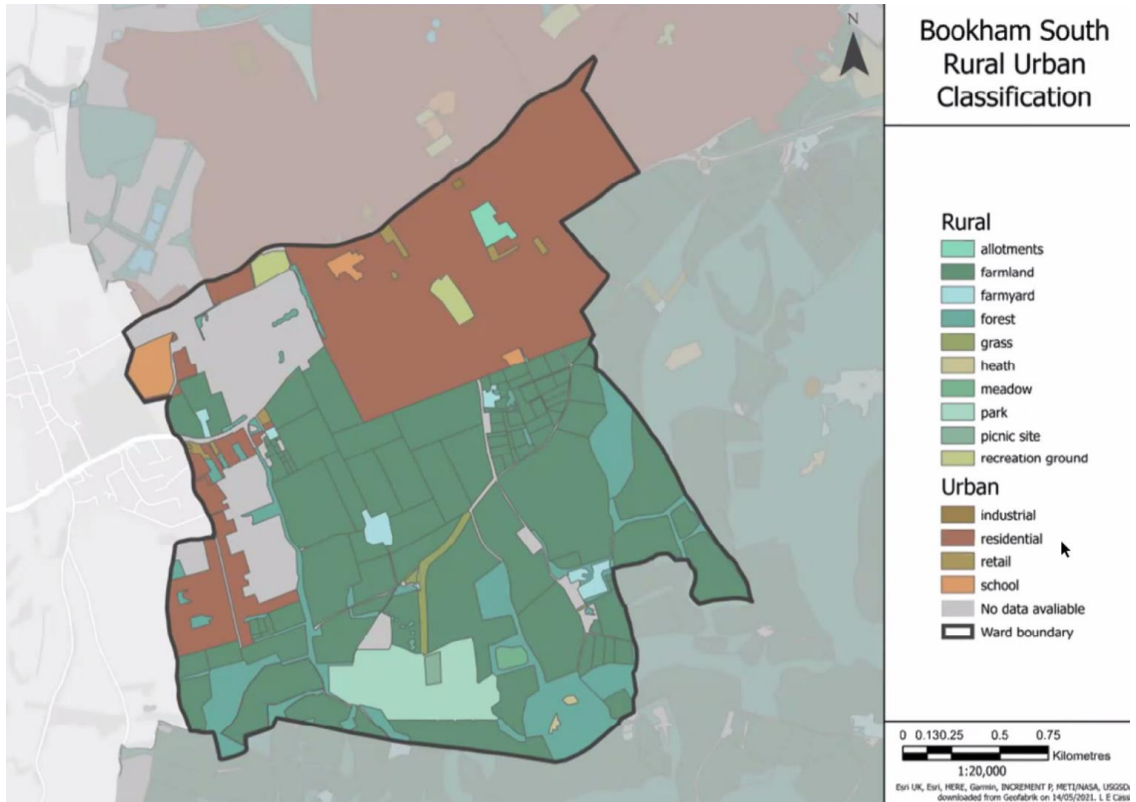
4.2 **'Access for All' Application:** This relates to the 'Bookham Station' item (see below) and that one of the directors needs to be nominated to be the legally responsible person for the Access for All application. Peter Seaward proposed that John Howarth, Company Secretary, is appointed. Andrew Freeman seconded the proposal. The motion was carried.

5 PLANNING GROUP

- 5.1 **Planning Committee:** The planning committee met on the 19th May and considered four applications and a letter of representation has been sent, opposing the application, on MO/2021/0638 - Imberpark, Leatherhead Road, in respect to the erection of outbuilding. It was also noted that a line of trees had been removed, although these were not covered by a TPO and therefore, whilst unfortunate, there was nothing the BRA nor MVDC could do to replace them.
- 5.2 **Local Plan:** Geoff Tranter gave a presentation. MVDC is in the final stages of preparing the draft Local Plan. This will be submitted for examination and intends to publish the draft for a period of at least six weeks to gather comments on whether the Plan meets the legal requirements and whether it has been positively prepared, is justified, is effective, and consistent with national policy. MVDC currently intends to make the decision to publish on the 15 September 2021.
- 5.3 Geoff's slides included some interesting data as to how 'built-up' Bookham is. For example, in the graph below Bookham North appears to be the second most urbanised ward, after Ashtead Village, in all of Mole Valley. The maps below shows the Rural Urban Classification for both Bookham South and Bookham North.



- 5.4 Other measures could also be looked at, e.g. population density AND public transport, although these might be difficult to obtain.



6 ENVIRONMENT GROUP (Roads, Paths, Drainage, Flooding, Trees, Horticulture, Air pollution, Litter Pick)

6.1 QR Codes and Litter Bins: Les Huett has developed a simple reporting tool which combines a QR code with What 3 Words location service that could be placed on

the bins to enable people to easily report the bins when they are overflowing (or nearing capacity). A demonstration of the tool has been built and a presentation on how the tool could work has been submitted to Nick Gray, Deputy CEO and Chief Financial Officer at MVDC.

- 6.2 **Street Cleaning:** Clare Curran reported that there has been a gradual build-up of weeds, etc, on paths and gutters over the years which the street sweeper cannot effectively remove. MVDC is aware and looking into the issue.
- 6.3 **Litter Pick/Great British Spring Clean:** Margaret Lawson said that the litter pick initiative has now been going for five years! Margaret also said that the GBSC is between the 28th May and the 13th June and the first litter pick following the pandemic took place on Sunday 6th June when 24 people attended collecting 18 bags of waste. The total number of minutes spent collecting rubbish during the GBSC week is to be measured and reported to the organisers. The count, as of yesterday, was 1.404 minutes. Data is awaited from the Wombles.
- 6.4 **Square-about:** SGN would be commencing the gas works week commencing 14th June, and the drainage works is September so, unfortunately, there will be two periods of road closures.
- 6.5 **The Garstons/Mead Crescent:** No further developments. Field in Trust application still being considered.
- 6.6 **The Garstons/Mead Crescent:** It appears that the supply of concrete is holding up the installation of the benches, but they should be installed within the coming weeks.
- 6.7 **Bookham Station:** Andrew Matthews plans to apply for Access for All funding which is designed to address the issues faced by disabled passengers and passengers facing mobility restraints. The estimated cost of a new bridge plus lifts is estimated to be around £5m and the applicant would need to raise 10%, i.e. £500k, by 2023! Andrew will be setting up a Just Giving account and seeking other sources of funds, e.g. perhaps CIL funds.
- 6.8 The application requires a “legally responsible person” to be identified. As Company Secretary John Howarth is willing to be this person which requires the BRA Directors (not the Committee at large) to pass a resolution agreeing to this. See Item 4.2 above.
- 6.9 **Reduce, Reuse and Recycle:** The [Reduce, Reuse and Recycle](#) scheme went live on 28th May. Local residents can now look-up to see what materials can be recycled and where to take them.
- 6.10 **Blue Hearts and Wildflower Verges:** Diane Poole reported that new hearts featuring orchids have been erected on A246/Dorking Road section and at Eastwick School, Year 4 pupils have designed Blue Hearts for the school grounds and a nearby verge. More hearts are in production. Unfortunately a new employee at The Grange inadvertently mowed the front verge although sections planted by Diane and Steve Poole were not damaged.
- 6.11 **Bookham Shopping Area Planting and Planters:** Frances Fancourt has submitted a PIC application from SCC. An acknowledgement has been received, but nothing further to date.

7 COMMUNITY GROUP (Education, Police, Transport, Emergency Services, Health, Churches Together)

- 7.1 **Headley Court:** Keith Francis, who was unable to attend, sent a message to say that the special NHS Covid-19 facility “Seacole Centre” at Headley Court closed on the 31 March 2021.

8 COMMUNICATIONS AND MEMBERSHIP

- 8.1 **Newsletter:** The Spring Newsletter has been produced and printed and is being circulated to all residents by Road Stewards and we require assistance for roads without a Road Steward. The newsletter may be read here: <https://www.bookhamresidents.org.uk/wp-content/uploads/2021/05/BRA-Newsletter-Spring-2021.pdf>
- 8.2 **Look Local:** Full page piece on the Youth & Community Centre.
- 8.3 **Email campaign:** Emails have been sent to all of the database to encourage payment online which has resulted in £2,500 of subscriptions and donations.
- 8.4 **Reduce, Reuse and Recycle:** The Recycling tool has been released and in addition to Terrapack recycling now includes Council recycling as well. Thanks to Diane Poole for pulling all the information together. You may access the tool from the BRA website: [Reduce, Reuse and Recycle Around Bookham, Effingham and Horsley | Bookham Residents Association](#). Diane will also be sharing with other interest groups.
- 8.5 **Posts:** There have been posts on: Oak Processionary Moths. Updated planning posts so easier to find from the home page and added a planning@bookhamresidents.org.uk mailbox.
- 8.6 **AGM:** This has been confirmed for the 15th of July and Lisa Townsend, the Police and Crime Commissioner for Surrey, will be attending.

9 BUSINESS GROUP (External Relations)

- 9.1 **Bookham High Street Party:** Richard Davey and Dan Coffin said they had met with 4 or 5 local businesses to progress plans for a celebration in the High Street. MVDC will make some funding available through the Welcome Back fund. Road closure permits have been applied for, with the party planned for Saturday, the 31st July.

10 HISTORY AND MEMORIALS GROUP – Nil to report

11 PROJECT UPDATES

- 11.1 **Project Management Support:** Peter Seaward announced that Andrew Matthews had kindly agreed to help with the management of the ongoing projects.
- 11.2 **PIC and CIL Funding Applications:** Peter Seaward has submitted one PIC and three CIL applications as follows:
- 1.1 PIC request for funding to improve the public realm of Bookham shopping area with planters, new plantings etc.
 - 1.2 CIL application for a Vehicle Activated Sign for Little Bookham Street.

- 1.3 CIL funding to renovation of all 43 public benches in Bookham.
- 1.4 CIL request for a power source to be provided at The Lynch Gate at St. Nicolas Church for amplification equipment and lighting to facilitate and improve the public events that take place at this natural centre of Bookham.

12 ANY OTHER BUSINESS

- 12.1 **Ask Angela Scheme:** Richard Moyses reported that all four public houses within Bookham were now part of the Ask Angel Scheme, which is a safety campaign where people feeling unsafe, can discreetly ask for help using a code-word, and staff can call a taxi or help them leave discreetly.
- 12.2 **Demand Responsive Transport (DRT):** This scheme is being piloted in Leatherhead between the town centre and Queen Elizabeth Foundation costing £1 per trip. It is planned to be rolled out 24/7 after Christmas but will not operate where there are established public transport routes.
- 12.3 **Future Meetings: ??**
- 12.4 **AGM:** The Calling Notice is in the latest newsletter and will also be advertised on the BRA notice boards.
- 12.5 **Norbury Park Community Forum:** Clare Curran reported that SCC has agreed a new model for managing the Countryside Estate, i.e. Surrey Wildlife Trust will manage sites for biodiversity and ecosystem conservation purposes, with Surrey County Council managing all other aspects, including public access, land protection, visitor services and infrastructure maintenance. It is the intention of SCC to reinstate Norbury Park Community Forum and an initial meeting has been scheduled for 22 June 2021, at 15:00-17:00. A BRA representative would be appreciated. If interested, please contact Andrew Freeman for further information.
- 12.6 **Youth Centre:** Clare also reported that SCC are finalising the detailed application for the proposed new centre on the Lower Road recreation ground.

13 NEXT MEETING

- 13.1 Monday 5th July 2021 at 7.30pm via Zoom.